



**BARNSELY FC**  
**COMMUNITY TRUST**

**APPLICATION PACK**  
**Fundraising Trustee**  
**(VOLUNTARY)**

ASPECTUM • AGENDO



# **BARNSELY FC COMMUNITY TRUST**

Barnsley FC Community Trust is a registered charity delivering community and charitable activities on behalf of Barnsley Football Club through four main themes.

**EDUCATION, HEALTH, SOCIAL INCLUSION AND SPORTS PARTICIPATION**

## **OUR VISION**

Raising Aspirations; Enhancing Lives; Improving Communities.

## **OUR MISSION**

To use the power of Barnsley Football Club to inspire, improve and positively change lives in our community.

## **OUR VALUES**

**WE ARE PASSIONATE ABOUT OUR WORK**

**WE ARE TEAM PLAYERS**

**WE ARE OPEN AND HONEST**

◆ SPECTEMUR ◆ AGENDO ◆

# APPLICATIONS

Barnsley FC Community Trust are committed to the safeguarding of its staff, volunteers and young people. Any job offer made is subject to satisfactory references and Disclosure and Barring Service (DBS) check.

Application forms are available from - <https://barnsleyfccommunity.co.uk/about/vacancies/>

To apply for this role, please send a completed application form detailing how you meet the requirements of the role to: **Laura.Mulroe@barnsleyfc.co.uk** Or via post marked private and confidential to:

**Barnsley FC Community Trust**  
**Oakwell Stadium**  
**Barnsley**  
**S. Yorkshire**  
**S71 1ET**

*Please note CVs will not be considered.*

# JOB DESCRIPTION

## Job Title:

**VOLUNTARY TRUSTEE FUNDRAISING LEAD**

### Responsible for:

Primary responsibility for guidance of Fundraising within the charity; and (with the rest of the board members) for taking a leadership role in actively championing Fundraising good practice.

Supporting and working closely with the designated senior management leads and officers in their responsibilities for the charity.

### Job Purpose:

To take strategic leadership responsibility for the charity's Fundraising arrangements and be the accountable person for reporting back to the rest of the Board on these matters.

### Understanding Governance:

Governance refers to the systems and processes that are concerned with ensuring the overall direction, effectiveness, supervision and accountability of the charity. As the charity is an independent legal entity, it is the Board who have ultimate decision making within the charity and who are collectively responsible for the delivery of its purposes.

Therefore it is the Board who are the responsible and accountable body for the long-term direction and control of the charity - but the Board will delegate authority to the management team for the day to day operation of the charity.

### Understanding Management:

The management team are the charity's employees (and as such not members of the Board) who have received the delegated authority from the Board to take responsibility for the management and running of charity's business. Through this delegated authority, the management team will implement the charity's strategic aims and objectives.

## Key working relationships of the Board Fundraising Lead

### Internal Relationships

- Trustees
- Senior Management Team
- All Staff Members & Volunteers
- All Service Users, Families & Carers

### External Relationships

- Local Authority Designated Officer
- Local Safeguarding Adults Board
- Local Police
- EFL Trust
- Other Statutory Agencies

Essential Qualities of Role Holder	Desirable Qualities of Role Holder
<ul style="list-style-type: none"> <li>• Possess a valid DBS Certificate</li> <li>• Excellent communication skills</li> <li>• Excellent written skills</li> </ul>	<ul style="list-style-type: none"> <li>• Prior experience of committee/trustee work</li> <li>• Knowledge of the type of work undertaken by the charity</li> </ul>
Area of Responsibility	Responsibilities of Board Fundraising Lead
Strategic Fundraising Responsibilities	<p>To ensure that the charity's fundraising activities are legal, honest, and accountable</p> <p>To assist the Board of Trustees to develop a comprehensive fundraising strategy for the charity.</p> <p>Strategically assess where fundraising fits into the overall charity strategy and work with the Trustees to ensure effective income generation is being achieved.</p> <p>Contributing knowledge of fundraising techniques, best practice, and strategies.</p> <p>Assessing risks in new fundraising directions, alerting the Board of Trustees in a timely manner as and when necessary of key concerns.</p> <p>To report to the Board at a strategic level on the successes and challenges of the fundraising strategy.</p> <p>To help the charity further develop its fundraising capabilities through effective people and processes.</p>
Fundraising Knowledge and Experience	<p>To have substantial background as a senior charity fundraiser with a sound understanding and experience of charity fundraising at strategic and operational levels.</p> <p>A good understanding of fundraising within a small charity and the challenges facing small charities.</p> <p>Experience of diverse income generation practices.</p> <p>Sound, independent judgement and ability to think creatively.</p> <p>Ability to give constructive feedback and provide challenge.</p>



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Oakwell Stadium  
Grove Street  
Barnsley  
S71 1ET

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barnsleyfccommunity.co.uk  
twitter.com/bfccommunity  
facebook.com/redsinthecommunity

Barnsley FC Community Trust is a registered Charity and a Company Limited by Guarantee registered in England and Wales. Charity Number 1118735. Company Number 6081731. Registered Office: Oakwell Stadium, Barnsley, South Yorkshire S71 1ET



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